ppm+

Clinical Note

USER GUIDE

Contents page

For further information please contact:

✉ **leedsth-tr.ImplementationTeam@nhs.net or**   📞 **0113 206 0599**

Adding a Clinical Note from your desktop PC or Laptop

1 From your Ward View/MPV click the blue action button and select **Add Clinical Note.**

Action	Ward	Bed	Patient		Age	Since Arrival	Task
Bed Unassigned							
▼	TEST EPR ZZZ		EDITESTPATIENT Three	❗	18y	47d 20h 51m	2 (2 overd
▼	TEST EPR ZZZ		TESTPATIENT Itu		65y	18d 21h 28m	3 (3 overd

Single Patient View

eMeds

Add Clinical Note

Dictation (EPRO)

Add Clinical Document

| | | | TEAM Three | ❗ | 5y | 118d 17h 52m (WA) | 5 (5 overd |
| | | | TEAM Seven | ❗ | 78y | 46d 23h 29m | 5 (5 overd |

If you have completed your contacts on PPM+ then it will pre-fill the fields in the Clinical Note.

Clinical Note ✕

EDITESTPATIENT, Seven	Born 16-May-2003 (17y 10m)	Gender Male	NHS number 999 999 9522
Address St. James's Universi, Beckett Street, Leeds, ,, LS9 7TF			PAS number 4999917

Clinical Note

Author

RAJA, Fatima (Ms)

Date of activity *

08/04/2021
08-Apr-2021

Time of activity *

15:20
Format HH:mm

Profession *

Select... ⌄

Specialty *

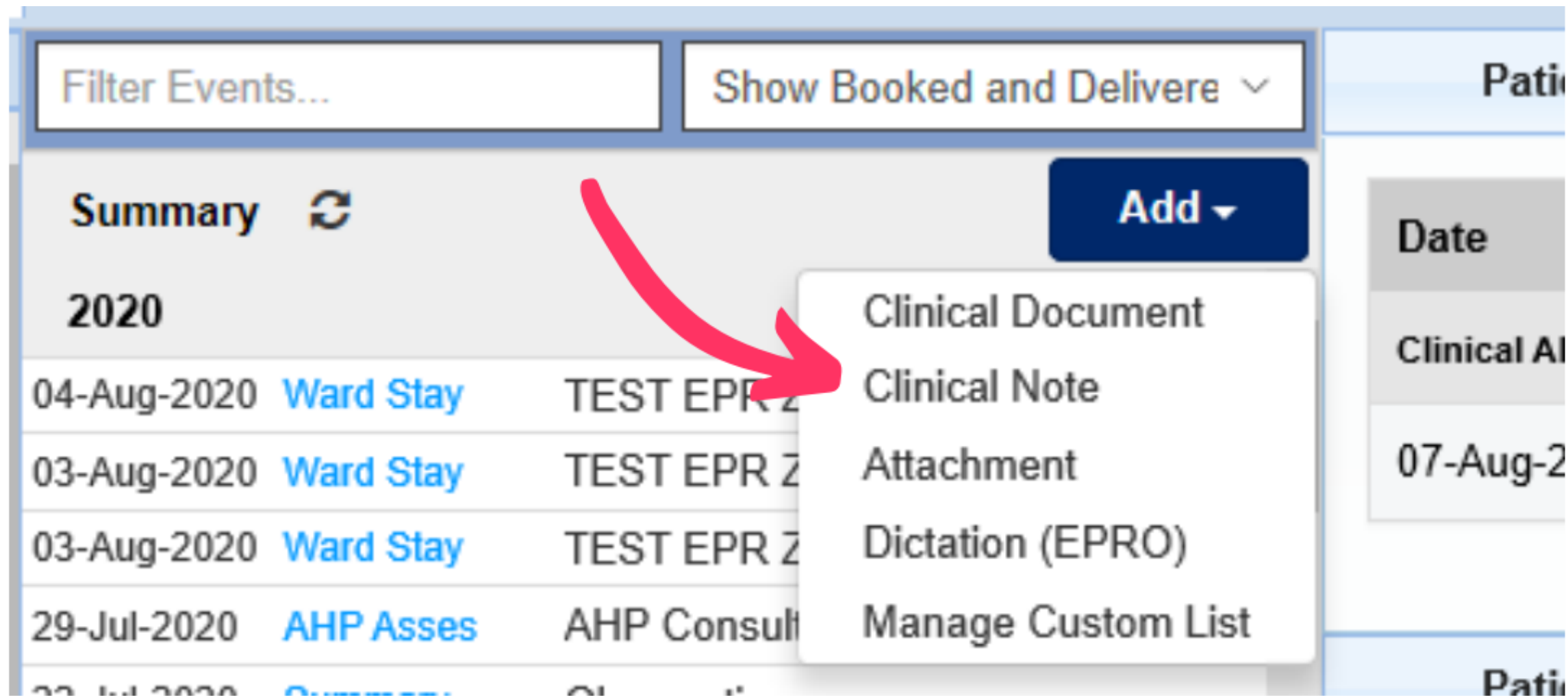Select... ⌄

Type of note *

General ✕ | ⌄

Subject Line
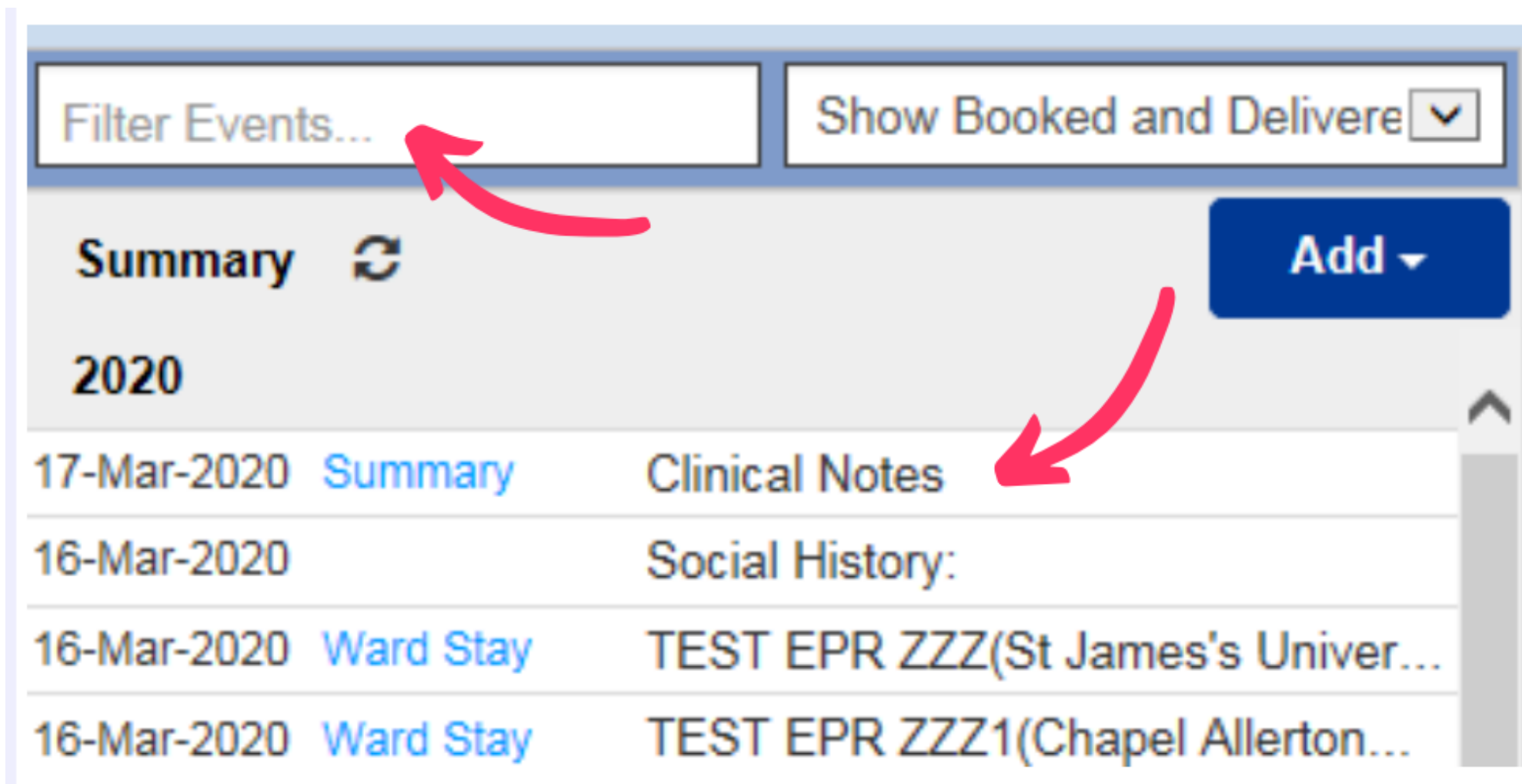
Notes *

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2 You can also add a Clinical Note from the **Single Patient View.** Click on **Add** and then select **Clinical Note.**

3 You can **View a submitted Clinical Note** by clicking on the Clinical Notes entry in the Patient Summary. Alternatively, you can search for it in the Summary search bar.
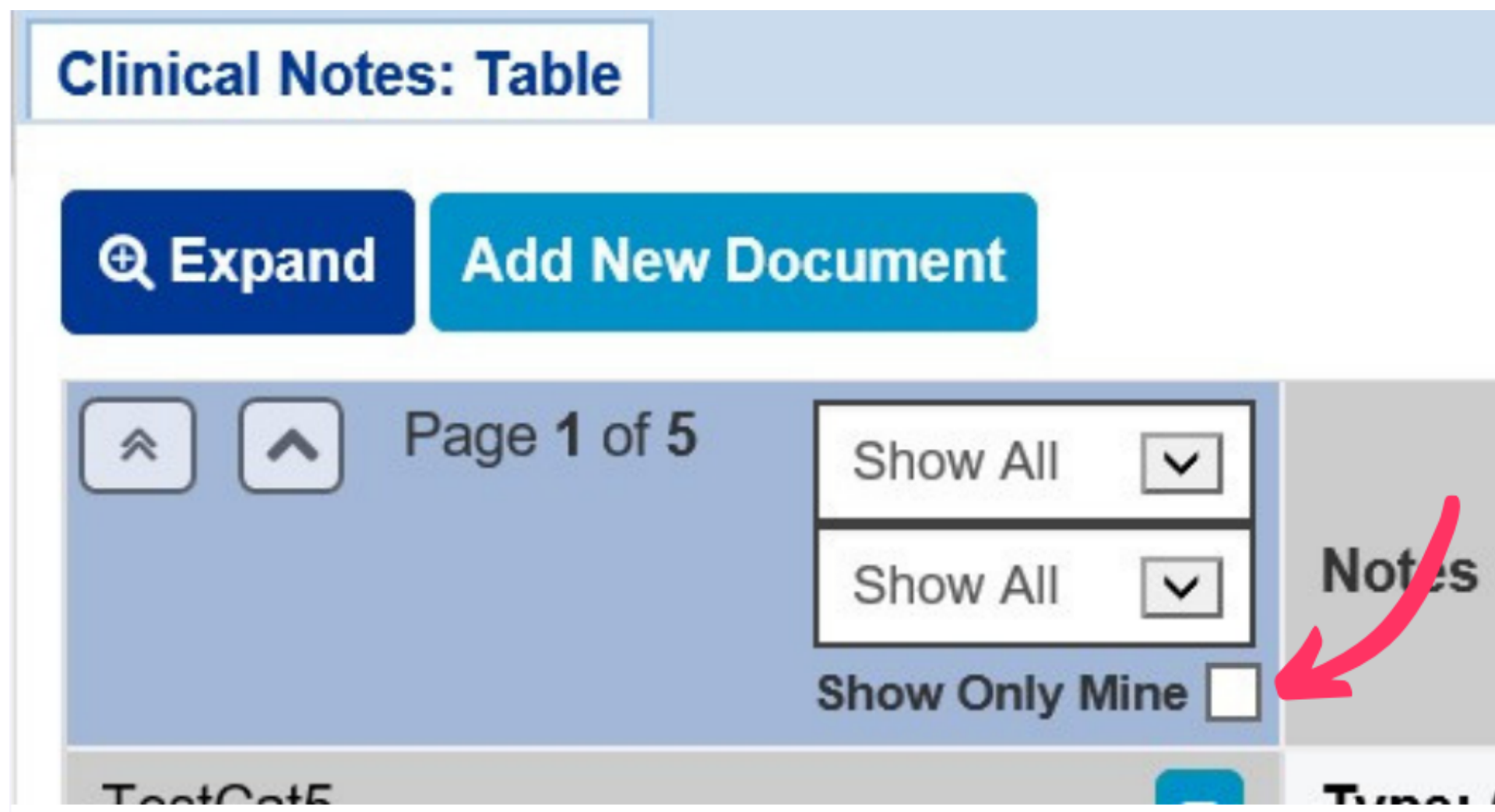
Filtering a Clinical Note

4 You can **Expand the Clinical Notes** table as well as filter it down to only view clinical notes submitted by you. This can be done by ticking the **'Show Only Mine'** box.

5 You can **Add Multiple Filters** to make it easier to search for specific clinical notes.

Adding a Clinical Note using an iPad via the PPM+ app

1 From your Patient's Actions select **eForms.**
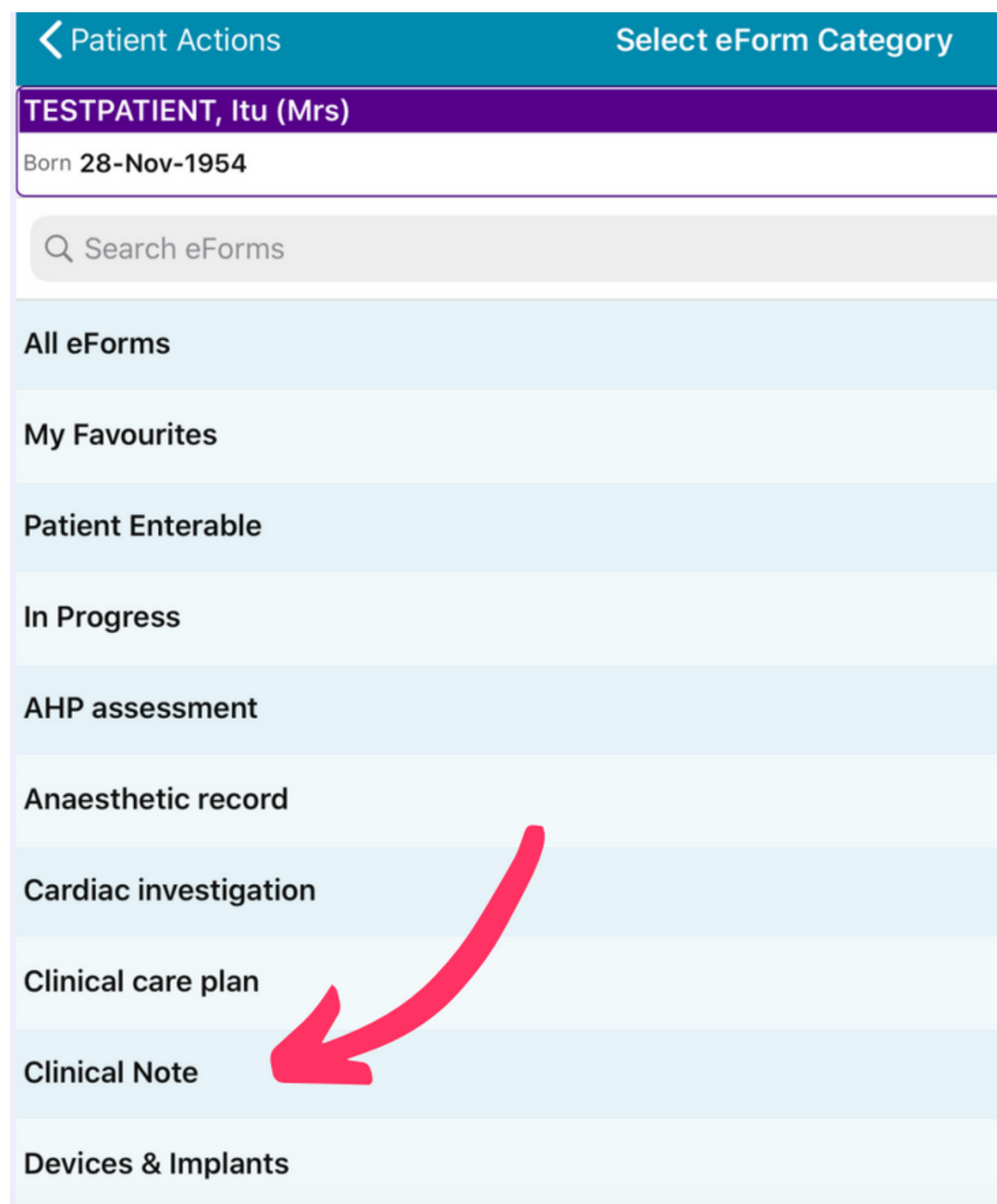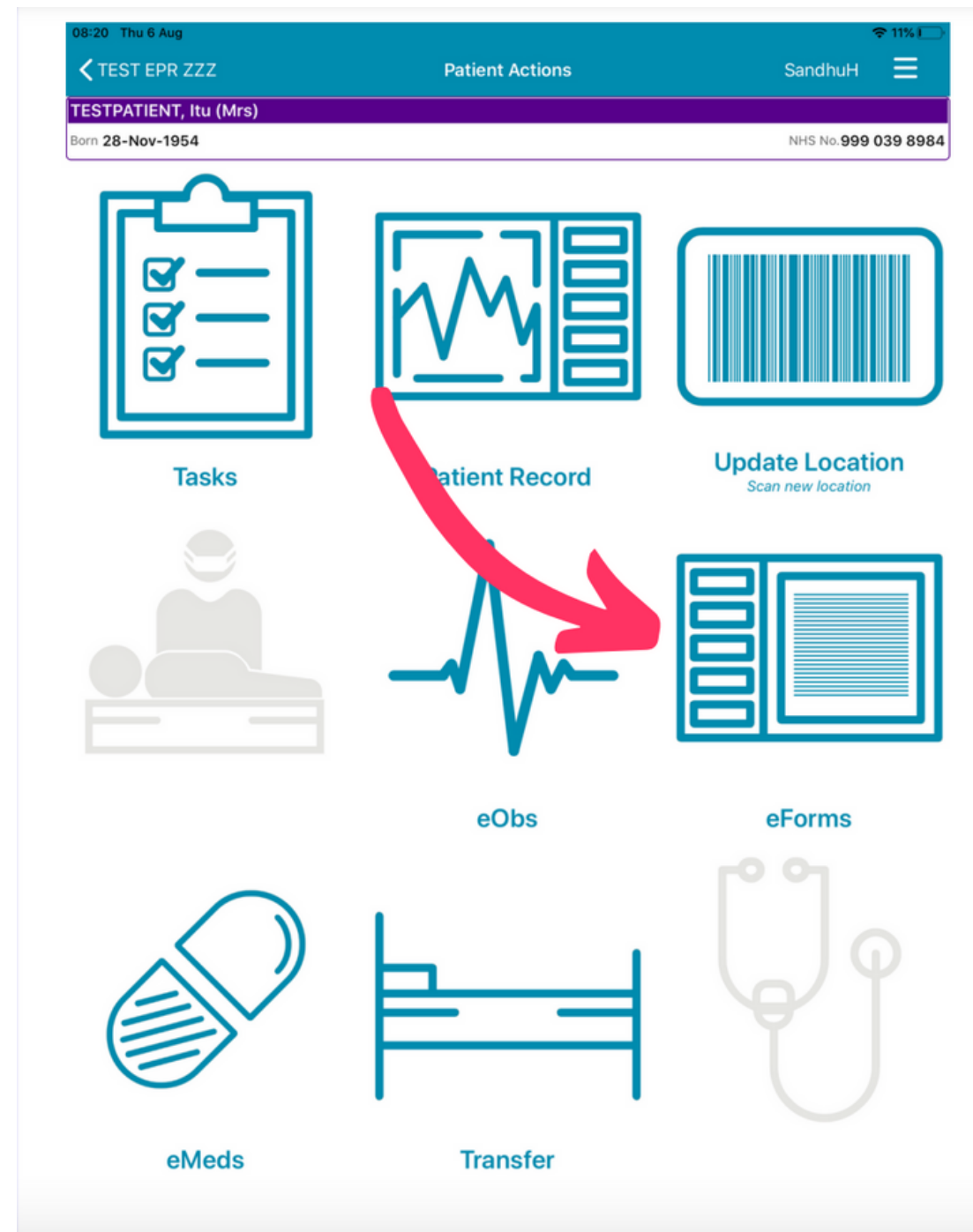
2

The **Search eForms** field can be used to search for Clinical Note. Alternatively you can select it from the list.

For further information please contact:

✉ leedsth-tr.ImplementationTeam@nhs.net or   ☎ 0113 206 0599

Useful contacts

Implementation Team

Please contact the **Implementation Team** for Digital support & training on PPM+ functionalities.

📞 Ext: 60599

✉️ leedsth-tr.ImplementationTeam@nhs.net

Informatics Service Desk

Please contact the **Informatics Service Desk** to:
- Reset your password.
- Report a problem you are having within PPM+ functionality.
- Report a data quality problem within PPM+.
- Request new user accounts for PPM+.
- Disable PPM+ accounts for any leavers from your department.

📞 x26655

🌐 https://lth-dwp.onbmc.com

If you would like to make a **Request For Work to PPM+**, **Click Here** to be taken to the required page on the Trust's intranet

Please contact the **IT Training Department** at **ITTraining.LTHT@nhs.net** if you require **further training on PPM+** or any other Clinical System.

🌐 **PPM+ Help Site: https://www.ppmsupport.leedsth.nhs.uk/**

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